

**KENTUCKY BOARD OF LICENSED PROFESSIONAL COUNSELORS
COMPLAINTS COMMITTEE MINUTES
August 21, 2025.**

A meeting of the Kentucky Board of Licensed Professional Counselors was held via teleconference on August 21, 2025.

MEMBERS PRESENT

Andrea Brooks
Jake Roberts
Charles Pemberton

DPL STAFF

Robert Brossart, Board Administrator

MEMBERS ABSENT

Denise Hutchins

LEGAL COUNSEL

Sara Janes, OLS

OTHER

CALL TO ORDER

Charles Pemberton called the meeting to order at 3:36p.m.

APPROVAL OF MINUTES

Jake Roberts moved for the approval of the July 17, 2025. Charles Pemberton seconded motion. Motion carried.

LPC INVESTIGATIONS – See Below

COMPLAINTS COMMITTEE

Sara Janes requested the Committee enter closed session, pursuant to KRS 61.810(1)(j) and (1)(k) regarding deliberations of quasi-judicial bodies at which information protected by federal and state law may be discussed, to discuss complaints. So moved by Jake Roberts, seconded by Charles Pemberton, which carried. The board entered closed session at 3:38p.m.

Charles Pemberton made a motion to leave closed session at 5:09p.m. The second by Jake Roberts was carried. No action was taken during closed session.

LPC INVESTIGATIONS / COMPLAINTS / OTHERS

Jake Roberts made motion to approve the following recommendations to present to full board at the regular board meeting on 7/18/2025. Seconded by Charles Pemberton. Motion carried.

INVESTIGATIONS

None

COMPLAINTS

- 2023LPC-00023 - Defer to September.
- 2025LPC-00016 - Defer to September for information on prior complaint.
- 2025LPC-00028 - Dismiss.
- 2025LPC-00030 - Defer to September.

- 2025LPC-00033 - Defer to September.
- 2025LPC-00039 - Defer to September.
- 2025LPC-00040 - Defer to September.
- 2025LPC-00041 – Defer to September.
- 2025LPC-00042 - Defer to September.
- 2025LPC-00043 - Defer to September.
- 2025LPC-00044 - Defer to September.
- 2025LPC-00045 - Defer to September.
- 2025LPC-00046 - Defer to September.

Quarterly Reports / Self-Reports / Correspondence

- 2025LPC-00052 – CEUs approved.
- JK - Self Report - Send licensee reporter letter advising it appears she is doing her due diligence based on what she has advised in her correspondence and the board is taking no action at this time based on the self-report. However, since this was a self-report for licensee's own actions, if licensee is aware there is an ethical breach by another licensee, she has a duty to file a complaint and name the offending licensee, as well as any potential ethical violations by said licensee.
- IS – Self Report - Initiate a board complaint based on IS's self-report in order to launch an investigation for telehealth/distance counseling violations (unsecure unencrypted text message), as well as other possible ethical violation which may be referenced in the supervisor's termination letter of the self-reporter as a supervisee, and which is information in the board's possession).
- 18. 2025LPC-000035 - Approve since the class was taken before the letter of admonishment and recommended CEU was delivered to the Respondent and also due to Respondent's proactive approach in taking the CEU and in keeping with the Board's acceptance of a similar situation in a similar complaint.

ADJOURN

Jake Roberts motioned to adjourn at 5:12pm., seconded by Charles Pemberton. Motion carried.